

EFE Program:

Teacher:

SCORING RUBRIC

Career Speaker

Student Name:

Date of speaker:

Guest Speaker:

Grade: _____

CAREER SPEAKERS provide an opportunity for a classroom of students to hear firsthand about a particular occupation from a current practitioner in that field.

STUDENT EXPECTATIONS: Students are expected to display polite and courteous behavior, ask relevant and thoughtful questions prepared in advance, and complete a post-evaluation.

Criteria	weight	Effective	Minimal	Unsatisfactory
Level of Engagement	25%	<input type="checkbox"/> Asks appropriate questions; <input type="checkbox"/> Positively contributes to class discussion <input type="checkbox"/> Speaks in professional tone <input type="checkbox"/> Does not interrupt others <input type="checkbox"/> Appropriate body language	<input type="checkbox"/> Asks appropriate questions <input type="checkbox"/> Positively contributes to class discussion most of the time <input type="checkbox"/> Does not always use professional language and tone <input type="checkbox"/> Does not interrupt others <input type="checkbox"/> Appropriate body language	<input type="checkbox"/> Fails to contribute to class activity <input type="checkbox"/> Does not use professional language and tone <input type="checkbox"/> Interrupts or sidetracks others <input type="checkbox"/> Does not display appropriate body language
Preparedness	25%	<input type="checkbox"/> Comes prepared with appropriate questions to ask the speaker	<input type="checkbox"/> Limited preparation with appropriate questions to ask the speaker	<input type="checkbox"/> Does not come prepared with appropriate questions to ask speaker
Attitude	25%	<input type="checkbox"/> Positive and cooperative <input type="checkbox"/> Supportive of other students' ideas	<input type="checkbox"/> Somewhat positive and cooperative <input type="checkbox"/> Sometimes supportive of other students' ideas	<input type="checkbox"/> Does not demonstrate positive behavior to speaker <input type="checkbox"/> Occasional disruptive behavior

Weight: 25%

FORM SUBMISSION: Student completed the following assignments	Effective	Minimal	Unsatisfactory
1. Career Speaker Student Questions			
2. Post Evaluation			

EFE Program:

Teacher:

Career Speaker – Student Questions

Your name: _____

Date of speaker: _____

Guest Speaker: _____ Career Field or Position/Company: _____

***CAREER SPEAKERS** provide an opportunity for a classroom of students to hear firsthand about a particular occupation from a current practitioner in that field.*

***STUDENT EXPECTATIONS:** Students are expected to display polite and courteous behavior, ask relevant and thoughtful questions prepared in advance, and complete a post-evaluation.*

The speakers come to answer **YOUR questions**. All students are expected to participate. So that you will be prepared, please take a few minutes to write down three questions that you would like to ask. What would you really like to find out?

1. _____

2. _____

3. _____

NOTES:

EFE Program:

Teacher:

Career Speaker – Post Evaluation

Your name: _____

Date of speaker: _____

Guest Speaker: _____ Career Field or Position/Company: _____

I. List 3 things that you learned from the career speaker:

1. _____

2. _____

3. _____

II. What 2 things did you learn that surprised you about his/her career field?

1. _____

2. _____

III. How does this impact your career plans, your post-secondary planning, etc.?

Suggested List of Question to ask Guest Speakers

This list is to help students get ideas.

1. What do you like best about your job? Least?
2. Why are you willing to come here today and speak with us?
3. What do you do for fun, in your free time?
4. If you could have done something differently in high school, what would it have been?
5. Did you have a role model?
6. What high school class did you think was a waste of time that you realize now was valuable?
7. What high school activity taught you skills that are valuable to you now?
8. Did you ever do any volunteering? What did you get out of it?
9. What was the most important thing you got out of high school that has helped you now?
10. How do you balance time between your career and your family?
11. If you could change something about your job, what would it be?
12. How do you deal with the stressful parts of your job?
13. What advice do you give your own kids about careers?
14. What is the biggest turn-off to you when someone comes in to apply for a job?
15. What reasons do people get fired for in your business?
16. Do you still have to keep getting training for what you do?
17. Are you considering making a major career change in the future?
18. How many hours a week do you work?
19. What is the pay range for your career?
20. What do you know now, that you wish you would have known when you graduated from high school?
21. What do you like best about your job? Least?
22. Why are you willing to come here today and speak with us?
23. What do you do for fun, in your free time?
24. If you could have done something differently in high school, what would it have been?
25. Did you have a role model?
26. What high school class did you think was a waste of time that you realize now was valuable?
27. What high school activity taught you skills that are valuable to you now?
28. Did you ever do any volunteering? What did you get out of it?
29. What was the most important thing you got out of high school that has helped you now?
30. How do you balance time between your career and your family?
31. If you could change something about your job, what would it be?
32. How do you deal with the stressful parts of your job?
33. What advice do you give your own kids about careers?
34. What is the biggest turn-off to you when someone comes in to apply for a job?
35. What reasons do people get fired for in your business?
36. Do you still have to keep getting training for what you do?
37. Are you considering making a major career change in the future?
38. How many hours a week do you work?
39. What is the pay range for your career?
40. What do you know now, that you wish you would have known when you graduated from high school?

Questions of General Interest

1. Why did you choose this job?
2. How many years have you been working on your job? How many more years do you plan on working at your job?
3. Do you enjoy your job?
4. Can you describe your typical day?
5. What is your favorite thing about your typical day?
6. How many different types of jobs are there in your field of work? What are they?
7. How would you rate your job on a scale of 1-10 on the basis of fun?
8. Is your job mainly physical strain, mental strain or both?
9. Did you know you were going to be doing this job when you were our age?
10. Does your job take any special talents?
11. Does your job seem exciting to you?
12. Can you live and work anywhere in the U.S. or can your job be done only in certain places?
13. Are there any limitations on your personal and/or social life because of the nature of your work?
14. What are the best jobs in your field?
15. Are there many openings for your type of job now? Will there be in the future when I get old enough to choose my career?
16. How would you advise me to plan for my future?
17. What are some other interesting jobs that might be related to yours?
18. What job would you choose if you didn't do what you do now?
19. What do you think are going to be good jobs in the future?
20. What is the most satisfying thing about a job? Money? Vacations? Co-workers? Retirement? Or what?
21. What are some things you don't like about your job?

22. Can both men and women do your job?
23. Do you have any hobbies?

Questions on Education and/or Training

1. Does your job require a high school, community college, technical college or 4 year college education?
2. What classes or courses should I take to prepare for this career?
3. What were your favorite classes in school?
4. Does your job change often? And if so, how do you update your knowledge and skills?

Questions on Working Conditions

1. How many days do you work each week?
2. How many hours a day?
3. Do you belong to a union?
4. How are vacations awarded? How long are they?
5. What sort of tools do you use? Do you have to buy your work tools?
6. Are promotions possible in your job and if so, what must you do for a promotion?
7. Do you ever get transferred and can you be transferred if you don't want to be?
8. Do you work with other people or mainly by yourself?
9. Do you work for yourself or someone?
10. Are there any health hazards in your job?
11. Do you work mainly indoors or outdoors?
12. Do you need any special physical characteristics to do your job?
13. Do you have to travel much in your job?

Questions on Money

1. How much money do people in your type of work generally make?
2. Do you get overtime pay?
3. Are you paid by the hour, by a fee that you charge, by sales commission, or salary? What is the difference?
4. Will you receive a pension when you retire?
5. How is your job affected by the economy?
6. What fringe benefits do you receive?