



Education For Employment

Outstanding Senior Awards

Frequently Asked Questions

FORMS & SCHOLARSHIP INFORMATION

Where can I find an application form?

Directions for completing the online application (teacher and student version) will be emailed to you after winter break as well as posted to the www.kresa.org/efe website.

What's the deadline for completing these forms and who gets them?

The deadline will be posted in the email you receive after winter break. Get this deadline on your calendar and plan for you and your student(s) to complete the entire submittal process well before this date. **The deadline is firm due to scholarship selection, program publication deadlines, etc. Students will NOT be considered for a scholarship if any document is missing, late or incomplete.**

Where do I get directions on filling out the forms?

Very complete instructions for each application will be emailed to you after winter break as well as posted to the www.kresa.org/efe website. Take the time to read the instructions. If you still have questions, contact your Program Administrator or Kathy Spackman at kspackman@kresa.org or 250-9303.

Why do students need to submit a W-9? Where do I get one?

We will need the W-9 for disbursement of any scholarship funds. If we find that we do not need the W-9 form, the form will be shredded. Our office has great difficulty tracking down students later when funds need to be disbursed. It's much easier to have one on file at the time of application. Directions for the student to obtain and submit the W-9 will be emailed to you after winter break and you can also find it on our website.

Why do you need a student resume?

The resume is reviewed by the scholarship selection committees. Make sure the resume is professional quality. The expectation is that you are proofing the resume carefully and the student is making any necessary edits until you are certain the scholarship committee will look favorably on the resume when determining scholarship awards. Make sure the resume contains a career objective (this should match what the student specified as a career goal in his/her essay), a description of duties performed in any job position, and community service or community involvement. For more information on resume development, check out the many resources on the www.kresa.org/efe website and in your Employability Skills manual (especially note the General Tips section for all resume types in the Employability Skills Manual). Examples of professional student resumes are included as well as resume rubrics to guide you in teaching resume development.

What is the scholarship committee looking for when determining scholarships?

The committee is looking at the student's career goal (specify a specific or general goal; do not write "undecided"), student activities, resume and application appearance, and the resume content. Members want to see students who are involved in the community and appreciate the importance of submitting documents that are acceptable in a professional work environment. Some scholarship donors have particular requirements for awarding their scholarship.

Who serves on the scholarship committees?

The committee is made up a representative from business, a chair of the EFE Council, workforce development staff, as well as a representative from EFE. Some donors select their own scholarship recipients.

TEACHERS: Visit our website at www.kresa.org/efe and go to RESOURCES. To access the TEACHER RESOURCES section, be sure to sign in (upper right hand corner of the screen) using your EFE On-Line Grade System user name & password.